

Coding Plan

Read Instructions carefully before filling up the Application Form

1. Use only Blue or Black Ball Point Pen. WRITE IN CAPITAL LETTERS. Do not mark or write outside the boxes.
2. Leave one box blank between two words. Limit your name and/or address within the space provided for it. Please see example as given below.
3. Tick (✓) only one of the appropriate boxes in item nos. 4,5,6,7,10,11&21
4. Please write code number in item nos. 12,13,14,15 and 16 as given below.
5. It is the responsibility of the candidate and the Principal of the school to deposit the filled in form with the Distt. Education Officer before the last date. No. request for condoning delay in submission will be entertained whether it is due to the fault of the Candidate or the Headmaster/ Principal of his/her institution.
6. Incomplete or defective applications are liable to be rejected.
7. Distt. Code, Centre Code and Sl. No. will be filled in by the S.C.E.R.T.

Example for writing Name and Address

Father's Name :

O		P		G	U	P	T	A	
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Postal Address : Do not try to write complete address in one line. Break it appropriately as shown below.

1	4	5	/	6		M	O	U	N	T		R	O	A	D	
C	H	E	N	N	A	I		PIN	6	0	0	0	1	5		

Medium of Examination (Refer to item 12)		Education of Father or Mother (Refer to item 13 & 15)	
Medium of Examination	Code	Education	Code
English	13	No Formal education	1
Hindi	15	Up to Primary	2
		Upper Primary	3
		Secondary	4
		Senior Secondary	5
		Graduation	6
		Post Graduation	7
		Doctoral	8
		Professional degree (Engineering, Medicine, MCA, MBA, etc.)	9
		Any Other	10

Father's / Mother's Occupation (Refer to item Nos. 14 & 16)	
Occupation	Code
Professional, Technical and Related Worker	1
Administrative, Executive and Managerial Worker	2
Clerical and Related Worker	3
Sales / Service Worker	4
Farmer, Fisherman and Related Worker	5
Production and Related Worker, Transport	6
Operators and Labourer Worker not classified by the above occupations	7
Not employed	8

* 3. TYPE OF SCHOOL/ INSTITUTION (Refer to item No.10)

GOVERNMENT

A Government School is that which is run by the State Government or Central Government or Public Sector Undertaking or an Autonomous Organization completely financed by the Government.

GOVERNMENT AIDED

A Government Aided School is that which is run by local body and aided by State Government/Central Government

PRIVATE AIDED

A Private Aided School is that which is run by an individual or a private Organization and receives grant from government or local body.

PRIVATE UNAIDED

Private Unaided School is that which is managed by an individual or a private Organization and does not receive any grant either from government or local body.